

**2020-2021 ACADEMIC YEAR
(2020-2021 Fall + Spring Semester)
(2020 PROJECT)**

APPLICATION FOR PARTICIPATING IN THE ERASMUS EXCHANGE PROGRAM

Dear Students,

Applications for Erasmus Exchange Program have started. In order to make a complete and correct application, we recommend you examine the application guide in detail.

Please visit the links below for the FAQ.

In order to complete your application, you need to upload the e-signed transcript document, which contains your current grade point average to the system.

You can apply between **February 17 and March 20, 2020.**

Erasmus Language Exam will be held on **Kavacik North Campus** on **March 28, 2020, Saturday** at **10:00 AM.**

Application Guide

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What is Erasmus +? What are the education and internship mobility?

Erasmus + is the European Union program that aims to promote higher education institutions to cooperate with each other. Erasmus + program provides financial support for higher education institutions to develop and implement joint projects with each other and to provide education, knowledge and skills by providing short-term student and staff mobility.

Students can take advantage of Erasmus + mobility as **education** or **internship**.

Erasmus **education** mobility provides students with education and training activities for **one** or **two** semesters in the Higher Education Institution of an EU member country, **with whom the agreement is made**.

Erasmus **internship** mobility provides students with work experience in the professional field in which they have an education. Students can do an internship in a work place or a higher education institution abroad for **at least two months**.

What are the application criteria?

Requirements for applying to the Erasmus + program are given below.

- You must be a **full-time** student enrolled in formal education.
- Students must have enough ECTA (European Credit Transfer and Accumulation System).
- Undergraduate ¹ students must have at a Cumulative Grade Point Average (CGPA) of at least 2,20 out of 4,00. Graduate students must have a CGPA of at least 2.50 out of 4.00.

How to apply? Where can I see the result of my application?

The application can be made via **MEBIS**. **Application steps** can be found below.

Students must upload **up to date e-signed transcript document** which shows **CGPA** to the application system.

Therefore, you must request a transcript on MEBIS at first.

¹ Students who are studying at the **prep class** or at the **first grade** of their program and graduate students who are at the **prep class** or **scientific preparation** or the **first semester** they started their major cannot participate in the mobility program.

First Step: Transcript Document Request

In order to request a transcript;

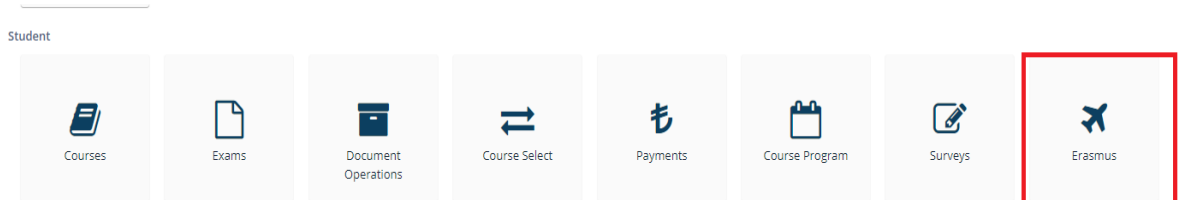
1. Log in to [MEBIS](#) and click the '**STUDENTS**' tab.
2. Then click the '**DOCUMENTS**' tab.
3. Click the **(+)** sign to request a transcript, fill up the **Document Request Form**.
(Transcripts may be in Turkish.)
4. Then click '**SAVE**'.

In order to receive the transcript;

1. Log in to [MEBIS](#) and click the '**STUDENTS**' tab.
2. Then click the '**DOCUMENTS**' tab.
3. If the status of the transcript is '**READY**', you will see a '**DOWNLOAD**' tab on the right side of the page. Click '**DOWNLOAD**' to download the e-signed document to your computer.
4. The document will be downloaded to your computer in PDF format. In order to open the document, PDF Viewer programs must be available on your computer. ([Foxit Reader](#) or [Adobe Reader](#) etc.)

Second Step: Erasmus Application via MEBIS

1. After logging in to MEBIS, click the '**ERASMUS**' tab.



2. You can access the application form by clicking the '**APPLICATIONERASMUS**' tab.

Student / My Erasmus Applications

Application Erasmus

Application Status Cancellation Explanation

Erasmus Listesi Choice Form Erasmus Listesi

OK Cancel Ara

Dönem	Yarıyıl	Bölüm	Basvuru Türü	Başlama Tarihi	Bitiş Tarihi	Açıklama
2019 - 2020 Eğitim Öğretim Yılı	Bahar		Erasmus	17.02.2020	20.03.2020	Erasmus 2020 Başvuruları

Student / My Erasmus Applications

Application Erasmus

Application Status Cancellation Explanation Name Surname Department Application Type Application Date Transactions

-	-	Keşer MERCAN	Kamu Hukuku Tezli Yüksek Lisans Programı	Erasmus	19.2.2020	
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Search Add File Delete an appl Dosya Ekle

Dosya Adı Açıklama

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3. Click the 'ACTIONS' tab, then click the 'ADD FILE' tab to upload the **transcript**.

File Upload Form

Açıklama

Dosya

+ Dosyaları Ekle **Yükle** **X**

UYARI: Eklediğiniz dosyaları "Yükle" butonuna basarak kaydediniz.

Save **Cancel**

Third Step: Application Status Check

Your application will be reviewed by the coordinator. **In the case of missing documents, applications will be rejected.** If the documents uploaded completely, applications will be approved.

You can check your application form on the system.

Student / My Erasmus Applications

+ Application Erasmus

	Application Status	Cancellation Explanation
+	✓	
+	✓	Başvuru Onaylandı

What is the Foreign Language Exam? Which documents are accepted?

Foreign Language Exam (English) will be held by Istanbul Medipol University Language School, in order to test your proficiency in the English language.

The exam will be held on **March 28, 2020, Saturday at 10 AM in Kavacık North Campus.**

Students are required to get at least 60 out of 100 on the exam, in order to have the right to join the mobility program.

You can check the content of the exam and a sample exam on the link below.

http://dilokulu.medipol.edu.tr/?page_id=1355&lang=en

The students who have valid results from the exams [the exams which are equivalent](#) by the Measuring, Selection and Placement Center or who have at least 60 points from YDS or YOKDIL. But you need to upload your exam result to your application on MEBIS via the '**FILE UPLOAD**' tab.

What are the evaluation criteria?

The following criteria are obtained in the selecting process of candidate students:

- The students who apply by meeting the minimum requirements are ranked starting from the highest score, considering the assessment criteria and weighted scores announced by the National Agency.
- **Students are evaluated within their departments or programs.**
- The evaluation criteria and weighted scores to be used in the evaluation of the applications are as follows:
- Out of a total of 100 points (final score):
 - **Academic success level (CGPA) : 50%**
 - **Language level : 50%**

Based on the final score

- For the children of martyrs and veteran²: +15 points
- For disabled students (*provided with the disability report*): + 10 points
- For the students³ who have been provided protection, care or shelter within the scope of the Social Services Law No. 2828: +10 points
- For the students who will participate in the mobility program in the country of citizenship: - 10 points
- For the students who participated in the mobility program (with or without grant): -10 point
- For the students who applied for both types of mobility program at the same time (a reduction is applied to the mobility type preferred by the student): -10 points
- For the students who did not participate in the mobility program without a waiver notice, even though they were selected for the program: -10 points
- For the students who did not attend the meetings and the training organized by the University regarding the mobility program without an excuse (If they reapply for the mobility program): -5 points
- For the students who did not enter the language exam without an excuse (If they reapply for the mobility program): -5 points

² According to the Article 21 of the Anti-Terrorism Law dated 12/4/1991 and numbered 3713, spouses and children of those who have been injured, died or killed as a victim of terrorist acts while performing their duties at home or abroad, even if their title has been removed and by the Article 7 of the Decree-Law No. 667 of 23 July 2016 spouses and children of those who lost their lives due to the coup attempt and terrorist act carried out on July 15, 2016, also spouses and children of those who lost their lives and those who became disabled due to actions that are a continuation of the coup attempt are prioritized if they apply for the Erasmus+ student mobility program.

³ For prioritization, the students must submit a letter from the Ministry of Family and Social Policies regarding the protection, care or shelter decision pursuant to Law No. 2828.

In which dates will the mobility program have held?

The 2020 project covers the mobility program between June 1, 2020, and May 31, 2022.

Students who will participate in the education mobility program can participate in the fall or spring semester of the 2020-2021 academic year.

Contact Us

Erasmus Office is located at Kavacık North Campus, block A, floor 3.

E-mail: erasmus@medipol.edu.tr